

NOTICE INVITING E- TENDER (E-NIT)

Supply, Installation and commissioning of split air conditioners under buyback scheme for CIRE

TITLE	Supply, Installation and commissioning of split air conditioners under buyback scheme for CIRE
E-NIT NO. / DATE	CIRE/Admin/Split AC/2016-17 / 10/02/2017
EMD TO BE SUBMITTED	Rs.50,000.00
LAST DATE FOR SUBMISSION OF TENDER AND VENUE for EMD	<i>Last Date for Submission: 28-Feb-2017 by 16:00 hrs</i> Venue for submission: CIRE of REC, Shivarampally, NPA Post, Hyderabad – 500052
DATE OF OPENING OF TENDER AND VENUE	<i>28-Feb-17 at 16:00 hrs</i> Venue for opening of TENDER : CIRE of REC, Shivarampally, NPA Post, Hyderabad - 500 052

The interested parties are required to submit their bid on or before the last date through e tendering only.

Note: All bidders may please note that the tender document can be downloaded and the bids completed in all aspects should be submitted on the website link given in REC Website, viz, <http://www.recindia.gov.in>.

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CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION::HYDERABAD

**E-TENDER FOR SUPPLY, INSTALLATION AND COMMISSIONING OF
SPLIT AIR CONDITIONERS UNDER BUYBACK SCHEME FOR CIRE
PREMISES AT SHIVARAMPALLY, HYDERABAD**

Tender No. CIRE/Admn./Split ACs/2016-17/01

09-Feb-2017

Time schedule of various e-tender related events

Date of Issue of bids	:	10-Feb-2017
Last Date & Time for bid Submission	:	28-Feb-2017 up to 16:00 Hrs
Eligibility Check and Technical Bids opening Date & Time:		28-Feb-2017 at 16:00 Hrs
Total value of the tender		:Rs. 30,00,000/- (INR 30 Lakhs)
EMD (to be submitted in original on or before 28-Feb-2017 at 16:00 Hrs):		Rs.50,000/- (Rupees fifty thousand only)in the form of DD

The submission and opening of bids will be through e-tendering process. Tender document can be downloaded from the website www.tenderwizard.com/REC or from e-tender link given in REC Website, viz. <http://www.recindia.gov.in>

Note:

- A. To participate in the E-Bid submission, the bidder has to register itself with REC through tender wizard website given above. It is mandatory for the bidders to have user ID & password for E-Bid submission. Please also note that the bidder has to obtain digital signature token for applying in the tender. In this connection, vendor may also obtain the same from tender wizard.

Steps to be followed for the registration process

1. Go to website <http://www.tenderwizard.com/REC>
 2. Click the link 'Register Me'
 3. Enter the detail about the bidder as per format
 4. Click 'Create Profile'
 5. Bidder will get confirmation with Login-id and Password
- B. Steps for application for Digital Signature from tender Wizard:
- i. Download the Application Form from the website <http://www.tenderwizard.com/REC>. Follow the instructions as provided
 - ii. In case of assistance please contact the person under 'contact us'. For assistance in Hyderabad, the bidder may please contact Mr.Vijay 07207042074 and Mr. Praveen 07658971318
 - iii. The bidders are advised to obtain digital signature (Level 3) and register themselves at www.tenderwizard.com/REC in advance
- C. To aid bidders, the detailed bidder manual on submission of E-Bid can be downloaded from <http://www.tenderwizard.com/REC>.
- D. Please note that CIRE/REC in no way shall be responsible if the bidder fails to apply due to non-possession of Digital Signature and non-registration.

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1. GENERAL INFORMATION

- A) About REC:** Rural Electrification Corporation Ltd. (REC) is a Navaratna Central Public Sector Enterprise under Ministry of Power. The Corporation having registered office in New Delhi has its presence all over the country through a network of 21 offices (5 - Zonal Offices, 13 - Project Offices, 03-Sub-Offices, one **training institute**). The full details about REC can be seen from the Corporation's web-site <http://www.recindia.gov.in>.
- B) About CIRE:** Central Institute for Rural Electrification (CIRE) is the Training Wing of Rural Electrification Corporation (REC) a CPSU of (GOI). CIRE is located at Shivarampally Hyderabad, Telangana and is actively involved in manpower development of national and International power sector organizations. CIRE is Spread over 14 acre of land and has administrative ,training and hostel blocks with state of the art facility required for training such as conference halls, fully air conditioned Class rooms, Officers cabins. Computer center and Hostel Building with 40 fully air conditioned suits to accommodate participants from Indian and Abroad.
- C) Objective of the tender:** CIRE is in process of implementation of sustainable development initiatives at its campus with the objective to create green campus. In order to achieve its objectives, Institute has implemented various green energy options in the form of solar PV plant, Solar Street lights, Solar water pumping system and also started using energy efficient fixtures for all its requirement.

Presently, We propose to replace 65 number of split room air conditioners with working life of about 10 years, by new 5 star BEE (Bureau of Energy Efficiency) rated energy efficient split air conditioners as described in the specifications and scope of work of the bidding document of CIRE.

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2. SCOPE OF WORK AND SPECIFICATIONS

A) SCOPE OF WORK: Scope of work includes

1. Supply of 65 number new Bureau of Energy Efficiency (BEE) certified five-star rated split room air conditioners of 1.5 Ton capacity of reputed brands such as Blue star, Hitachi, Voltas, Samsung, Videocon , Lloyds, etc. along with voltage stabilizer of reputed brand such as Microtek, Crompton or V-guard and required spares with minimum comprehensive warranty of 1 years with suitable MS Stand for outdoor units under **buyback scheme** only. as per the Technical Specifications given below (B)
2. Removal of existing 65 number of split room air conditioners (both indoor and outdoor units as and where located) neatly without damaging other parts of building and nearby assets.
3. Take away of removed old air conditioners (Indoor/Outdoor units along with voltage stabilizer and spares removed there from)
4. Installation and commissioning of indoor and outdoor units of supplied split room air conditioner with voltage stabilizers is to be carried out neatly considering aesthetics of the rooms.

B) SPECIFICATIONS: Supply, installation, commissioning of 65 number of new Bureau of Energy efficiency (BEE) certified five star rated, Split room air conditioners of 1.5 Ton capacity of reputed brands such as Blue star, Hitachi, Voltas, Samsung, Videocon, Lloyds, etc. with following specifications along with Voltage stabilizers and suitable M.S Stand for Outdoor units

Sl.No.	Item	Description
For Split Room Air Conditioners		
1	Voltage	230+-10% operating frequency 50 Hz
2	Standard	IS
3	Rating in Ton	1.5 Ton
4	Star Rating	Latest 5 star (BEE rated)
5	Cooling	Min. 5200 W
6	Comprehensive Product warranty	1 years
7	Coil material for indoor and outdoor units	copper
For Compressor		
	Type	Rotary
	Refrigerant	R410 A/R32
	Warranty	Five Years
For Stabilizer		
8	Rating	4 KVA
9	Type	Analog
10	Warranty	1 Year
11	Make	Reputed Manufacturer such as V-Guard, Crompton or Microtek
MS Stand for outdoor unit		
12	Material	Mild Steel neatly colored
13	Size	Suitable to the outdoor unit

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C) POST INSTALLATION SERVICE:

The supplied air conditioners shall have at least one year (01) Comprehensive warranty from the date of installation & commissioning (Certificate shall be issued by the supplier in this regard) the same along with other related documents shall be handed over to CIRE after completion of installation.

3. QUALIFICATION/ CRITERIA FOR BIDDERS (QCB)

A) QUALIFICATION CRITERION FOR BIDDERS: Reputed Indian Manufacturers of brands like Blue star, Hitachi, Voltas, Samsung, Videocon and Lloyds, Etc **(OR)** the Authorized dealer of these companies **(OR)** Sub-dealers of reputed companies satisfying following criterion are eligible to apply.

- 1) Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 70% of the estimated cost of the work.
- 2) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which / bids are invited should be either of the following: -
 - a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost. Or
 - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
Or
 - c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.
- 3) Certificate confirming to above conditions in the prescribed format enclosed shall be submitted as per **Annexure –II** of the tender document
- 4) Authorized dealer should produce copy of firm Registration issued by Registrar of Firms.

B) EARNEST MONEY DEPOSITS:

- 1) All the bidders shall along with the bid document submit Earnest Money Deposit (EMD) amounting to Rs. 50,000/- (Rs. Fifty Thousand Only) by way of demand draft in favour of “CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION” Payable at Hyderabad from a scheduled bank on or before submission date as mentioned in the tender.
- 2) In case EMD is not received, tender submitted by the bidder shall be liable to be summarily rejected by CIRE/REC.
- 3) No interest shall be paid by CIRE/REC for EMD.
- 4) The EMD of the successful bidders will be converted as security deposit by CIRE for a mandatory period of one (01) year of contract and no interest shall be paid by CIRE HYDERABAD. EMD of the unsuccessful bidders will be returned by CIRE/ within 3 Month.

C) The price-bids of such tenderers, who are determined to have complied with the eligibility criteria and submitted EMD as per (B) will only be opened and considered.

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4. PREPARATION AND SUBMISSION OF BIDS:

Bidding is as per two part bidding system where in technical bids will be evaluated first to confirm eligibility of bidders and on confirmation of technical requirements financial bids will be opened as per the declared timeline.

The Bids are to be submitted as per NIT and submitted online only.

- A) **BID PREPARATION:** The Bid prepared by the Bidder shall comprise the following components: [PART-I] "Techno-Commercial / Un-priced Bid" and PART-II "PRICE BID"
- a) PART-I: "Techno-commercial / Un-priced Bid" [to be furnished in 'scanned copy' only] shall contain the following:
1. 'Forwarding Letter' on Bidder's 'Letterhead' as per Annexure-I
 2. Details of the Bidder, The qualification details as per Annexure-II
 3. All the Filled Forms and Formats as per Annexures III
 4. Technical bid to be submitted on line as per annexure-IV
 5. EMD in the requisite format to be submitted in originals as per QCB guidelines
 6. Recent Valid Dealership Certificate in case of dealer/sub-dealer
 7. Signed copy of entire tender document
- b) PART-II " PRICE SCHEDULE / PRICE BID"
1. The Prices are to be submitted strictly as per the Price Schedule. Annexure-V
 2. Price bids of only those bidders will be opened who qualify in technical bids.

5. BID Submission and Evaluation:

A) **BID Submission:**

Tender should be submitted on or before the last date only by **online mode** and a sealed envelope subscribing with "Demand Draft against Earnest Money Deposit" be send to the address given below before the last date of submission:

To
Additional Director,
Central Institute for Rural Electrification
Aramghar X Roads Shivarampally
Hyderabad-500052

B) **BID Evaluation Guideline:**

Bids will be evaluated as per the guidelines of CIRE & REC by the committee of officers appointed for the purpose. Only eligible supplier who has quoted least will be asked to supply and installation of air conditioners.

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6. Attachments and Details of Annexures

Annexure-I	Forwarding Letter	To be submitted on bidder's letterhead online
Annexure-II	Details of the Firm/Bidder and undertaking by bidder	To be submitted on bidder's letterhead online
Annexure-III	Declaration By Bidder	To be submitted as scan copy on bidder's letterhead & upload online
Annexure-IV	Technical Bid	To be submitted online
Annexure-V	Financial Bid	To be submitted online
Annexure-VI	General Terms And Conditions	To be signed on every page, scan & upload online scanned copy
Annexure-VII	Payment terms and Conditions	To be signed, scan & upload online scanned copy

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Forwarding Letter

(To be submitted on bidder's letterhead, along with EMD)

Ref.No:

Date:

To

The Additional Director,
Central Institute for Rural Electrification,
Shivarampally,
Hyderabad-500052,

Dear Sir,

Sub: BIDs invited from authorized dealers and sub dealers from Hyderabad for Supply of 65 Number of 1.5 ton Bureau of Energy Efficiency (BEE) certified five-star rated split room air conditioners under Buyback Scheme for CIRE.

This has reference to your tender notice for supply installation commissioning of 65 number of five star rated room air conditioners on buy back scheme at CIRE, Hyderabad. We have examined the tender document and thoroughly understood its nature/scope of work and terms & conditions.

1. I/we undertake to offer my/our services in conformity **with scope/nature of work** which is dependent to the institute business/operation for the year and the terms and conditions set out in the tender document. I/We confirm that the tender submitted by me/us is confirming to all the terms and conditions mentioned in the tender document.
2. I/We are enclosing application along with required documents in the prescribed preforma as mentioned in tender document.
3. I/We are enclosing following Demand Draft for Rs.50,000/- in favour of "**Central Institute for Rural Electrification**" payable at Hyderabad towards EMD.
4. I/We agree that our tender remain valid for acceptance by CIRE for a period of 90 days from the date of opening of the tender or till the date of finalization of tender, whichever is earlier.
5. I/We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against me/us. Also I/We have not been suspended / delisted / blacklisted by any organization for any reason. I/We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.
6. I/We certify that all the information furnished by me/us is true to the best of my/our knowledge. I have no objection to CIRE verifying any or all the information furnished in this document with the concerned authorities, if necessary.
7. I/We understand that CIRE reserves the right to accept or reject any or all the tenders in full or in part without assigning any reason there for.

Yours faithfully,

(Signature and Name of the authorized person of the firm/bidder with office seal)

Name:

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1. Details of the Firm/Bidder

Name of the Firm & Address	
Telephone numbers	
a) Land Line	
b) Mobile	
c) E-Mail Id	
PAN Number	
Service Tax Number	
VAT Number	
Name of the Owner/Contact Person	
Last year business details along with financials	
Details of the similar works executed	
List of Existing Clients	

Separate Sheet may be attached, if necessary:-----

I have understood the terms and conditions given in the tender Document are acceptable by me/ my firm.

(Signature and Name of the authorized person of the firm/bidder with office seal)

Name:

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Declaration by Bidders

This is hereby certified /declared that M/s-----(Name of Bidding firm) that was never black listed by any of the Indian State/Central Government agency for any of the reason till date.

(Signature and Name of the authorized person of the firm/bidder with office seal)

Name:

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Technical Bid:

Sl. No.	Item	Description	Write the Brand Name of the product Quoted in this block
			Write (Yes/No) against the item, if answer is No then write actual value against the parameter
1	Voltage	230+-10% operating frequency 50 Hz	Yes/No
2	Standard	IS 1391 Part 2	Yes/No
3	Tonnage	1.5 Ton	Yes/No
4	Star Rating	Latest 5 star BEE rated	Yes /No
5	Cooling	Min. 5200 W	Yes/No
6	Comprehensive Product warranty	1 years	Yes/No
7	Coil material for indoor and outdoor units	copper	Yes/No
For Compressor			
8	Type	Rotary	Yes/No
9	Refrigerant	R410 A or R32	Yes/No
10	Warranty	Five Years	Yes/No
For Stabilizer			
11	Rating	4 KVA	Yes/No
12	Type	Analog	Yes/No
13	Warranty	1 Year	Yes/No
14	Make	Reputed Manufacturer such as V-Guard, Crompton or Microtek	Yes/No
For MS Stand for outdoor unit			
15	Material	Mild Steel neatly colored	Yes/No
16	Size	Suitable to the outdoor unit	Yes/No

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Financial Bid:

Sl. No.	Item Description	Rate Quoted (Rs.)
A	Per unit Rate Quoted for Split Room Air Conditioners (including Indoor, Outdoor unit, Voltage Stabilizer, and MS Stand including extra Copper tubing if required) inclusive of all taxes	
B	Per unit Installation + removal charges inclusive of all taxes	
C	Per unit Any other charges applicable inclusive of all taxes	
D	Per unit Rates Quoted for Buy Back of old AC inclusive of all taxes	
	Total (A+B+C-D)	

- Note: 1. Any Others Charges applicable (c) shall include all other charges other than A,B, D and E such as transportation, removal charges for old air conditioners, installation charges of new air conditioners, gas charges, testing charges, etc
2. If different taxes are mentioned by different suppliers then taxes may be normalized by CIRE for calculation and will be binding on supplier.
3. Final Evaluation shall be done based on total value (A+B+C-D) only

Stamp and Seal of Authorized Signatory

Date

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GENERAL TERMS AND CONDITIONS

(Note: Please sign on each page)

1. The successful bidder as per the qualification criterion has to quote strictly as per the requirement of CIRE.
2. Bidder shall certify that he/his firm is not black listed by any government organization by any reason.
3. **ONE BID PER BIDDER.** A Firm/Bidder shall submit only 'one (01) Bid' in the same Bidding Process, individually as a Bidder. No Firm can be a sub-Contractor while submitting a Bid individually in the same bidding process. A Bidder who submits or participates in more than 'one [01] Bid' will cause all the proposals in which the Bidder has participated to be disqualified.
4. **SITE VISIT:** The Bidder may visit and examine the site of works and its surroundings and obtain for itself, on its own responsibility all information that may be necessary for preparing the Bid and entering into a Contract for the required job.
5. Bidders may check the old air conditioners and quote accordingly average buy back cost for the old air conditioner. The costs of visiting the site shall be borne by the Bidder. The bidders shall quote the rates only in the format as mentioned in the tender pricing schedule. No deviation in the format would be permitted. In case of any deviation, CIRE may at its discretion summarily reject the bid.
6. **CLARIFICATION OF BIDDING DOCUMENTS:** A prospective bidder requiring any clarification of the Bidding Documents may contact Mr.Sudhir Chopade, Faculty, CIRE in working days and working hours only. Clarification may be entertained in writing or by fax or e-mail at CIRE mailing address indicated in the Invitation for Bids. CIRE will respond in writing to any request for clarification of the Bidding documents which it receives not later than 10 days prior to the deadline for the submission of bids prescribed by CIRE. Only written communication will be made in all references. Copies of CIRE's response (including an explanation of the query but without identifying the source of the query) will be uploaded on website. Any Clarification or information required by the bidder but same not received by the Purchaser, ten days prior to the bid due date, the same is liable to be considered as no clarification/information required.
7. **AMENDMENT OF BIDDING DOCUMENTS:** At any time prior to the 'Bid Due Date', CIRE may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents.
The amendment(s) will be notified in writing or by fax or e-mail to all prospective Bidders, at the address, fax no(s), e-mail ID(s) provided by the Bidder, who have received the Bidding Documents and will be binding on them
8. **Earnest Money Deposit:** Bids must be accompanied with 'Earnest Money as per NIT in the form of 'Demand Draft' in favor of "CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION", Payable at Hyderabad from a schedule bank. Bid not accompanied with Earnest Money shall be summarily rejected.
9. Prices must be filled in format for "Pricing Schedule. If quoted in separate typed sheets and any variation in item description, unit or quantity is noticed; the Bid is liable to be rejected.
10. Bidder shall quote for all the items of Price Schedule after careful analysis of cost involved for the performance of the completed item considering all parts of the Bidding Document. In case any activity though specifically not covered in description of item underpricing schedule but is required to complete the works as per Specifications, Scope of Work /

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Service, Standards, “or any other part of Bidding Document, the prices quoted shall deemed to be inclusive of cost incurred for such activity.

11. The rates quoted by the bidders should include all spares fixtures, consumables and other incidental expenditures etc.
12. Bidder shall not use any spare/consumable or spare from the old scrapped air conditioners, if such case is found contract may be cancelled and payments may be withheld.
13. Prices quoted by the Bidder, shall remain firm and fixed and valid until completion of the Contract and will not be subject to variation on any account.
14. The Bids submitted by the bidders shall be valid for a period of 90 days from the date of opening of bids by CIRE no variation in cost for 90 days will be accepted. In case the date fixed for opening of the bids happens to be a holiday, the bids shall be opened by CIRE/REC, HYDERABAD in the next working day. Bidders may if they choose can nominate one of their authorized representatives to attend the bid opening in which case the authorized representative shall mandatorily carry an authorization letter for attending the bid opening.
15. The bids completed in all the aspects along with the Earnest Money Deposit will be considered for bid opening in complete. The submission and opening of bids will be through e- tendering process. Tender document can be downloaded from the link given in REC Website, <http://www.recindia.gov.in>. www.tenderwizaerd.com/REC The EMD in the form of DD is to be sent in original to The Additional Director, CIRE, NPA Post, Shivarampally, Hyderabad 500052 at the date, time and place as mentioned in this tender document.
16. Any cutting, overwriting etc. should be countersigned by the authorized signatory of the bidder.
17. No part quote is accepted in term of quantity or service.
18. All the bids would be opened and evaluated by a designated Committee of Officers of CIRE/, Hyderabad.
19. The evaluation of Bid shall be done as per the BID Submission and Evaluation guide lines of NIT
20. If the works are not completed within the specified period, a **Liquidity Damage (LD)** equal to 0.5% of the contract value per week or part thereof subject to maximum of 5% of the contract value may be levied from the bill of the contractor.
21. The bidder shall have to furnish a copy of Service Tax registration number (SRN) and Permanent Account Number (PAN) along with the bid. All the original documents shall be submitted by the bidder for verification at CIRE Hyderabad when requested.
22. The Contractor shall comply with all the statutory Acts, Provident Fund and applicable pension laws/ labor laws/regulations/motor vehicle Act etc. and CIRE will not be liable for any sort of penalties due to non-compliance of any laws/regulations. The statutory requirements for removal of existing room air conditioners, supply of new room air conditioners, installation at site as per the requirement is to be complied by the firm through their own technicians or through qualified technician of other service providers only. No manpower or machinery support will be extended by CIRE. All responsibility will be with bidders only and compliance of all safety rules and regulations is to be strictly verified by bidders. CIRE will not be responsible for any of the dispute arising out of such cases.
23. CIRE/REC reserves the right to reject any or all proposals submitted in response to this Tender Document at any stage without assigning any reasons whatsoever. The decision of the Component Authority is this regard will be final and binding on the bidders.
24. Any dispute between the parties arising under or related to this contract Agreement that cannot be settled amicably may be referred to by either party to be Arbitration in accordance with the provisions of the Arbitration conciliation Act, 1996 or other rules as may be mutually agreed. In case of non-settled dispute or difference, it will be under jurisdiction of court situated at Ranga Reddy District.

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25. All the tenderers are requested to read and understand the terms and conditions of the contract before sending their tender, as no change or violation of the aforesaid terms and conditions are permissible once the quotation is accepted.

All the terms and conditions as mentioned above are acceptable by us.

**Stamp and Seal of
Authorized Signatory
Date:**

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PAYMENT TERMS:

A) PAYMENT MODE (E-PAYMENT ONLY):

CIRE has initiated payments to Suppliers and Contractors electronically, and to facilitate the payments electronically, on short-listing, the Bidder need to give the details of his bank account to CIRE for initiation of Payment through 'e-banking'.

Installation and commissioning of all air conditioners shall be completed within 45 days from the day of receipt of PO; it also includes shifting of old buyback air conditioners from our premises.

B) PAYMENT SCHEDULE:

The 50% payment shall be made on receipt and acceptance of materials at our site. 50% shall be made on successfully installation & commissioning of the supplied units and shifting the old air conditioners from our premises. Supplier has to handover all technical manuals spares and warranty certificates to the CIRE before claiming for this 50 % Amount. Payment shall be released only on receipt of invoice from qualified supplier and within 15 days from the receipt of invoice.

C) PENALTY CLAUSE:

As per the general terms and conditions.

All the terms and conditions given in the tender document are accepted by us.

Stamp and Seal of Authorized Signatory

Date:

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