

CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION
of
RURAL ELECTRIFICATION CORPORATION LIMITED
(A Government of India Enterprise)

Shivarampally, NPA Post, Near Aram Ghar 'X' Road, Hyderabad - 500 052.
Phones: 040-29805897, 64616376, Hostel: 29807252
Fax No: 040-29805896; E-mail: cire.rec@gmail.com
CIN - L40101DL1969GOI005095

NOTICE INVITING Limited E-TENDER (NIT)

Central Institute for Rural Electrification (CIRE) invites e-Tenders from experienced, competent and reputed contractors for supplying Nylon made Executive Bag at Central Institute for Rural Electrification, NPA Post, Shivarampally, Hyderabad-500 052

TITLE	For Supply of Nylon Made Executive Bag at CIRE Campus
NIT NO. / DATE	CIRE/Admin/Stationery/2017-18/01/07-Sep-2017
EMD	₹.5,000.00
LAST DATE FOR SUBMISSION OF Limited e-TENDER AND VENUE for EMD	<i>Last Date for Online Submission: 04-Oct-17 by 15:00 hrs</i> Venue for EMD Hardcopy submission: CIRE of REC, Shivarampally, NPA Post, Hyderabad – 500052 on or before 04-Oct-17 by 15:00 hrs
DATE OF OPENING OF e-TENDER AND VENUE	04-Oct-17 at 16:00 hrs Venue for opening of eTender: CIRE of REC, Shivarampally, NPA Post, Hyderabad - 500 052

Note: All bidders may please note that the bids completed in all aspects **should be submitted online (only)** at www.tenderwizard.com. Tender document can be downloaded from the website www.tenderwizard.com/REC or from e-tender link given in REC Website, viz, <http://www.recindia.gov.in>

Handwritten notes:
5/10/17
5/10/17
8/2/17

CENTRAL INSTITUTE FOR RURAL ELECTRIFICATION::HYDERABAD

e-TENDER FOR Supply of Nylon made Executive Bag AT CIRE PREMISES

Tender No. CIRE/Admin/Stationery/2017-18/01/

07-Sep-2017

Time schedule of various e-tender related events:

Date of Issue of bids : **07-Sep-2017**

Last Date & Time for bid Submission : **04-Oct-17** upto 15:00 Hrs

Eligibility Check and **Technical** Bids Opening Date & Time : **04-Oct-17** at 16:00 Hrs

Total value of the tender for a period of 1 Year estimated : **₹4,90,000/-**

EMD (to be submitted in hardcopy on or before **04-Oct-17** at 15:00 Hrs): **₹5,000/- (Rs. Five Thousand only)**

Note:

A. To participate in the e-Bid process, the bidder has to register with REC through Tender wizard website given above. It is mandatory for the bidders to have user ID & password for e-Bid Submission. Please also note that the bidder has to obtain digital signature token for applying in the e-tender. Vendor may also obtain the same from Tender wizard.

Steps to be followed for the registration process

1. Go to website <http://www.tenderwizard.com/REC>
2. Click the link ' Register Me'
3. Enter the detail about the bidder as per format.
4. Click 'Create Profile'
5. Bidder will get confirmation with Login-id and Password

B. Steps for application for Digital Signature from Tender Wizard:

- i. Download the Application Form from the website <http://www.tenderwizard.com/REC>. Follow the instructions as provided.
- ii. In case of assistance please contact the person under “contact us”. For Assistance in Hyderabad, the bidder may please also contact **Mr Praveen-07658971318/ Mr. Vijay-07207042074**.
- iii. The Bidders are advised to obtain digital signature (Level 3) and register themselves at www.tenderwizard.com/REC in advance

C. To aid bidders, the detailed bidder manual on submission of e-Bid can be downloaded from <http://www.tenderwizard.com/REC>.

D. Please note that CIRE/REC in no way shall be responsible if the bidder fails to apply due to non-possession of Digital Signature & non registration.

5-24-17
5/24/17
8/24/17

Notice inviting Limited e-Tender for Supply of Nylon made Executive Bag at CIRE Campus.

e-TENDER DOCUMENT

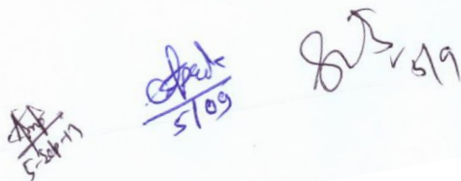
Rural Electrification Corporation Ltd. (REC) is a Navaratna Central Public Sector Enterprise under Ministry of Power. The Corporation having registered office in New Delhi has its presence all over the country through a network of 22 offices (19 - Regional Offices, 02-Sub-Offices, one training institute). The full details about REC can be viewed from the Corporation's web-site <http://www.recindia.nic.in>.

The Central Institute for Rural Electrification (CIRE OF REC) is the training institute of Rural Electrification Corporation Limited, which is located at Shivarampally, Hyderabad. The institute is having 14.3 acre campus within which has a hostel for national and international participants attending training programme. CIRE requires nylon made executive bags for distributing to participants of the training programme. There is existing one nylon type of executive bag as sample. CIRE intends to call e-tenders for procuring 1100 number of nylon made executive bags. The specification related to the bags are detailed in the tender. Estimated value of the tender is ₹ 4,90,000/-

Interested Bidders are requested to go through the e-Tender Information, Eligibility Criteria, Terms & Conditions & Scope of the work & Specific Conditions along with annexures mentioned in this tender document. The tender document contains

- A. General Information**
- B. Qualification/Eligibility Criteria**
- C. Specification of the Nylon Executive Bag**
- D. General Terms & Conditions**
- E. Other Annexures as referred.**

The tenderers are advised to go through the e-tender documents in full detail and understand all the provisions and stipulations, obtain his own information on all the matters which may in any way affect his tender cost/rate before submitting of tenders as no claim for extra charges for any alleged ignorance in respect thereof shall be entertained at any stage and the rates quoted shall not be subjected to any revision.



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General Information

1. Evaluation of Financial Bid:

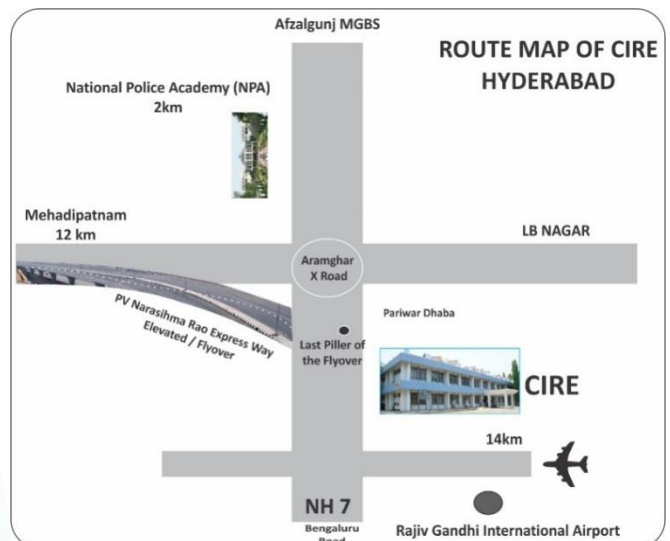
The evaluation of Financial Bid will be on L1 Basis as per Financial Bid Format (Annexure-III).

CIRE will determine the substantial responsiveness of each bid with reference to bid terms and conditions. For this purpose a substantially responsive bid is one, which conforms to all the terms and conditions of the e-bid documents without material deviations. Deviations from or objections or reservations to critical provisions in respect of following will be deemed to be material deviation.

2. The bags are to be delivered at CIRE .The bid must families with cope of supply of bags at CIRE with all terms and conditions. No pleading on alleged ignorance or lack of knowledge will be entertained.
3. e-Tender received after the prescribed time and date will not be considered.
4. No deviations / conditions will be stipulated by the contractor in both technical and financial aspects. **Conditional e-Tenders will not be accepted and will be summarily rejected.**
5. e-Tender bids would remain valid for acceptance for 90 days from the date of opening e-Tender for procuring of Nylon Bags or till the date of finalization of e-Tender, whichever is earlier.
6. Falsification/suppression of information shall lead to disqualification of the bidder/ cancellation of contract even after award of work Bidder shall ensure submission of complete information/documents at the first instance itself. CIRE reserves the right to complete the evaluation based on the details furnished by the bidders without seeking any subsequent additional information. Bids not in compliance with tender conditions or with incomplete information / documents are liable for rejection.
7. CIRE reserves the right to reject any or all of the e-Tenders received without assigning any reason thereof.
8. **For any clarifications and demonstration/certification on approved sample**, the interested vendor may visit to CIRE Office as details

**Shri M. Venkateshwarulu,
Hostel Caretaker**

Central Institute for Rural Electrification
Shivarampally, NPA Post,
Near Aram Ghar 'X' Road, Hyderabad - 500
052.
Phones: Hostel: 040-29807252



B. QUALIFICATION CRITERIA/ELIGIBILITY CRITERIA
(Note: e-Tender Document should be read carefully before filling Bid)

CIRE will determine the substantial responsiveness of each e-bid with reference to bid terms and conditions. For this purpose a substantially responsive e-bid is one, which conforms to all the terms and conditions of the e-bid documents without material deviations. Deviations from or objections or reservations to critical provisions in respect of following will be deemed to be material deviation.

- Permits, Licences and registrations with authorities (all statutory requirement)
- Taxes & Duties as applicable
- Payment terms & Penalty clauses
- Validity of Bid
- Any pre-condition by Agency.

The Qualification Criteria/Eligibility Criteria is mentioned in the e-tender. The technical bid consisting of Annexure-II-A & II-B will be evaluated accordingly.

The bidder should be a Public Limited/ Private Limited company/established under the Companies Act/ Registered Firm/Proprietary Firm and should submit documentary evidence in respect of the following:-

- A Copy of Memorandum /Articles of Association of the company/Certificate of Registration
- A Valid PAN No & **GSTN Number**
- Any other Licence/permit as applicable

1. The bidder should have experience and past performance on similar contracts for last 3 years ending previous month of bidding month.

2. Average Annual financial turnover during the last 3 years, ending 31-March-17 should be at least 70% of the estimated cost and for which photo copy of the balance sheet / profit and loss account for the relevant years should be submitted

3. Experience of having successfully completed similar works during last 3 years ending last day of month previous to the one in which / bids are invited should be either of the following: -

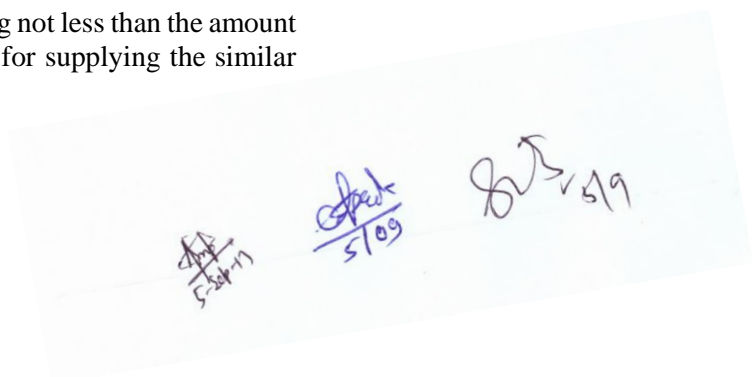
- Three work order/ supply order costing not less than the amount equal to 40% of the estimated cost for supplying the similar products.

OR

- Two work order/ supply order costing not less than the amount equal to 50% of the estimated cost for supplying the similar products.

OR

- One work order/ supply order costing not less than the amount equal to 80% of the estimated cost for supplying the similar



products.

Photo copies of documentary evidence towards above supported by relevant satisfactory job completion certificates are required to be submitted

The bidder must have office in Hyderabad.



Handwritten signatures and dates on a light blue sticky note. The first signature is crossed out with a diagonal line and has the date 5/24/17 below it. The second signature is dated 5/29/17. The third signature is dated 5/19.

C. Specification of the Nylon Executive Bag

Specification of Nylon executive Bags for the trainees.	1680-Denior imported black colour, Denier matty material with size of 16x12" 12x16 belting system, flexible handle, inside with Divider matty Nylon material, of good quality, inside pockets for CD, Calculator and pens, double border, internal compartments with Zip with provision to keep laptop, zip on flap, Total 6 Nos zip pockets and back (in all 8 zips Have body Renner) Inside parachute Lining and outside and inside stitching should be covered with nylon bedding and 3" with Expandable, All compartments dabble stiching with Nylon belt covering and with printing of office address and logo at two identified places.*
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**Vendors are requested to see the approve sample (existing bag) as a reference*



D.GENERAL TERMS AND CONDITIONS

(Note: Please sign on each page& Upload the document)

1. **EMD** : Earnest Money Deposit (EMD shall be paid in the form of Demand Draft/Banker Cheque from a Nationalized Bank/Scheduled Commercial Bank in favor of “Central Institute for Rural Electrification” payable at Hyderabad. Such EMD shall not carry any interest. Any bid not accompanied by requisite EMD shall be deemed to be invalid and will be rejected by CIRE.

The EMD shall be forfeited

- If the bidder withdraws his e-bid during the period of e-bid validity.
- In the case of successful bidder, if he fails to furnish the required Performance Guarantee within the specified time limit.

The EMD of successful bidder shall be retained towards making of the security for the performance of the contract and shall only be discharged after completion of the contract period EMD of unsuccessful bidders shall be discharged after award of work to the successful bidder and signing of contract thereof.

2. The e-bid shall remain valid for a period of 3 months from the date of opening of the bid.

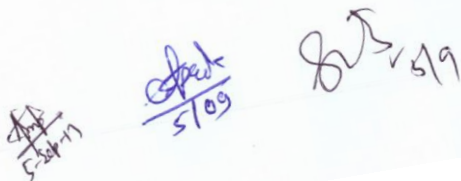
3. Before submitting the bid, the intending bidder shall visit the site and clarify himself/herself thoroughly with product specification, scope of work, terms and conditions of the tender. Non-familiarity with the site conditions will not be considered a reason for not carrying out the work in strict conformity with requirements. The contractor shall provide services as per Scope.

4. **RATES AND PRICE:** Bidders should quote the rates in the format given at Annexure-III. Incomplete bids will summarily be rejected. No additional freight or any other charges other than mentioned in bid would be payable.

5. **EVALUATION OF BIDS:** The bid evaluation is a single bid system Financial bids of bidders agreeing to technical specification i.e Qualification/Eligibility criteria will be opened. Bidder quoting the lowest rates will qualify for award of work. If only one agency emerges as L-1, work of all units will be awarded. If two agencies emerge L-1, the work order will be splitted equally.

6. **REJECTION OF BIDS:** Besides other terms and conditions highlighted in the e-tender document e-bids may be rejected under following grounds:

- a) Technical bid containing financial bid details.
- b) e-Bids that provides information that is found to be incorrect/ misleading at any stage/time during the tendering process and after.
- c) Incomplete e-bid
- d) e-Bids which do not conform to given CIRE formats as annexure given herein after.
- e) e-Bids received without signing of Integrity pact(Seller Part only)
- f) The CIRE Management reserves the right to accept or reject any one or all the Tenders without assigning any reason thereof.



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7. DELIVERY SCHEDULE: It is important that the entire product shall be delivered within time period of 20 days after issue of this work order. Delay in delivery will attract liquidate damages. Any defective items are unwanted and should be replaced immediately (Damaged Items to be taken at the cost of Supplier). However, replacement, if any, will have to be carried out within 7 days failing which liquidated damage will be applicable.

8. TERMS OF PAYMENT

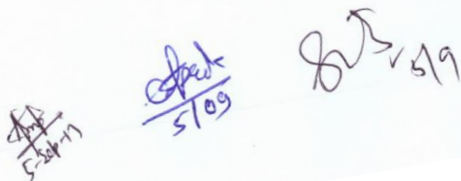
The bill of the vendor will be processed after receipt of full quantity as per specification and replacement of defective items if any. Payment will be released within a fortnight after once after receipt of bill.CIRE will deduct TDS (Income Tax at source under Section 194-C of the Income Tax Act, 1961) from the vendor towards income tax on the income comprised there in or as revised by the Government from time to time.

9. LIQUIDATED DAMAGE/Penalty:

If the vendor fails to supply material a sum equal to 5% of the price of late delivered material per week will be charged as liquidated damage limiting to maximum of 10% of total value will be recovered from the supplier. In such cases, CIRE/REC Ltd. also reserves the right to cancel the order and forfeit the Performance Guarantee and/or may also debar the supplier from future purchases

10. CONCILIATION/ ARBITRATION

- If any dispute (s) or difference (s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by CIRE, REC.
- In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by CIRE, REC.
- Notwithstanding the existence of any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of the work under the contract with due diligence and expedition in a professional manner and the payment due to the Contractor shall not be withheld on account of such difference of arbitration proceedings unless such payment is a subject matter of the arbitration.
- The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.
- The venue of the arbitration shall be at the place decided by the CIRE, REC. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.
- The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendente-lite interest during arbitration proceedings.
- In case of non-settled dispute or difference, it will be under jurisdiction of court situated at Ranga Reddy District. No alternative offer shall be considered



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10. FORCE MAJEURE

- In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.
- The term “Force Majeure” as employed herein shall mean Acts of God, War, Civil Riots, Fire directly affecting the performance of the Contract, Flood and Acts and Regulations of respective government of the two parties, namely CIRE/REC and the Contractor.
- Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 hours of the ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, CIRE shall have the option of canceling this contract in whole or part at his discretion without any liability at his part.
- Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

11. The material should be of good quality.



ANNEXURE LIST

Annexure Name	Content of Annexure	Remarks
Annexure-I	Forwarding Letter	To be submitted on bidder's letterhead- Scanned to be uploaded online & Original to be produced in hard copy for Technical Evaluation along with EMD
Annexure-II A- (Technical Bid)	Profile of Bidder: Bidder Basic Information	to be uploaded online & hardcopy to be produced later stage during verification
Annexure-II B- (Technical Bid)	Profile of Bidder: Bidder Experience	to be uploaded online & hardcopy to be produced later stage during verification
Annexure-III	Financial Bid	to be uploaded online

It may be noted that in e-Tender document, the term vendor, contractor, bidder, agency, firm was used interchangeably to refer to parties interested in participating e-bid.

Handwritten notes on a piece of paper, including a date '5/26/19', a signature 'S. P. S.', and a date '8/2/19'.

Forwarding Letter

(To be submitted on bidder's letterhead-Scanned to be **uploaded online**& Original to be produced in hard copy for Technical Evaluation along with EMD)

No:

Date:

To

The Additional Director,
Central Institute for Rural Electrification Shivarampally,
Hyderabad-500052

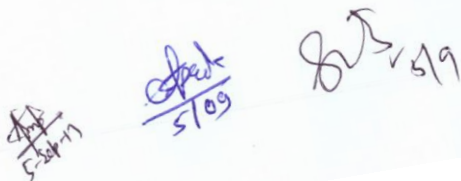
Dear Sir,

Sub: e-Tenderfor Supply of Nylon made executive bag at CIRE Campus

1. This has reference to your e-Tender notice for SUPPLY OF Nylon made Executive Bag at CIRE. We **have examined** the e-Tender document and **thoroughly understood**the requirement as well as Terms & Conditions submitting the technical, financial bid along with terms and mentioned in the tender.
2. I/we undertake to **offer my/our productin** conformity **with the terms and conditions set out** in the tender document. I/We confirm that the e-Tender submitted by me/us is confirming to all the terms and conditions mentioned in the e-Tender document.
3. I/We are enclosing application along with required documents in the prescribed proforma as mentioned in e-Tender document.
4. I/We are enclosing following Demand Draft for Rs.5000/- in favour of "Central Institute for Rural Electrification" payable at Hyderabad towards EMD.
5. I/We agree that our e-bid remain valid for acceptance by CIRE for a period of 90 days from the date of opening of Bid.
6. I/We do hereby declare that there is no case with the Police/Court/Regulatory authorities against me/us. Also I/We have not been suspended / delisted / blacklisted by any organization for any reason. I/We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.
7. I/We certify that all the information furnished by me/us is true to the best of my/our knowledge. I have no objection to CIRE verifying any or all the information furnished in this document with the concerned authorities, if necessary.
8. I/We understand that CIRE reserves the right to accept or reject any or all the e-Tenders in full or in part without assigning any reason there for.

Yours faithfully,

(Signature and Name of the authorized person of the firm/bidder with office seal)



The image shows a handwritten signature and an office seal in blue ink on a light blue background. The signature is written in a cursive style. To the left of the signature, there is a date stamp that reads '5/24/19'. Below the signature, there is a rectangular stamp with the word 'Signed' and the number '5109' written inside.

Details of the Firm/Bidder

Name of the Firm & Address	
Telephone numbers	
a) Land Line	
b) Mobile	
c) E-Mail Id	
PAN Number (Please enclose photocopy)	
GSTN Number (Service Tax Number / VAT/TIN)	
Type of firm/organization (Proprietorship/ Partnership/ Private Ltd etc. (Furnish	
Name of the Owner/Contact/Authorized Person	
List of Existing Clients	
Whether the firm has been in business for at least 3 years (Yes / No)	
Trade License from GHMC (Yes / No)	
Annual turnover of the firm for last 3 years (in Rs. lakh)-- (Furnish copies of audited balance sheets and profit & loss account statements)	a) FY 2016-17=
	b) FY 2015-16=
	c) FY 2014-15=
Details of Registration (Firm, Company etc)	
a) Registering Authority	
b) Date	
c) Number	
Whether registered / empanelled with any of the Govt., Semi Govt., MES, Govt. Undertaking, Public Sectors etc. as approved vendors and if so, furnish details.	
Whether involved in any litigation earlier with any organization? If so, please submit the details.	
Any civil suits pending in any of the works executed? If so, furnish details.	
Any other information which the bidder feels relevant.	

Separate Sheet may be attached, if necessary

All the terms and conditions given in the e-Tender Document are acceptable by us.

Stamp and Seal of Authorized Signatory

Date:

5/24/19

Details of the Firm/Bidder

A. List of similar works being executed presently by the Bidder

SL No	Name & Address of the organization on for whom the work was executed Along with contact persons and their telephone nos.	Nature / Type of the work / Product Details	Value of the Purchase Order (PO)executed in ₹	Duration of the Purchase Order (PO)
1				
2				
3				

Note: Copies of the work orders should be enclosed

B) List of similar works already executed/completed by the Bidder during the last 3 years

SL No	Name & Address of the organization on for whom the work was executed Along with contact persons and their telephone nos.	Nature / Type of the work / Product Details	Value of the Purchase Order (PO)executed in ₹	Duration of the Purchase Order (PO)
1				
2				
3				

Note: Copies of the work orders should be enclosed

Handwritten notes and signatures on a piece of paper, including the number 5109 and a signature.

